



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

**SANKRAIL ANIL BISWAS SMRITI
MAHAVIDYALAYA**

- Name of the Head of the institution **Dr. Haripada Mahapatra**
- Designation **Teacher-in-charge & Associate Professor of Sanskrit**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9732776825**
- Mobile No: **7890021890**
- Registered e-mail **sankrailabs45@gmail.com**
- Alternate e-mail **sabsm.iqac@gmail.com**
- Address **Vill & P.O- Kultikri, P.S- Sankrail, Jhargram**
- City/Town **Kolkata**
- State/UT **West Bengal**
- Pin Code **721135**

2.Institutional status

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Vidyasagar University**
- Name of the IQAC Coordinator **Prasenjit Mukherjee**
- Phone No. **7890021890**
- Alternate phone No. **9477879101**
- Mobile **9732776825**
- IQAC e-mail address **sabsm.iqac@gmail.com**
- Alternate e-mail address **prasenjit.sabsm@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) http://sabsmkultikri.org/doc/AQAR_2019-20_SABSM.pdf

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://sabsmkultikri.org/doc/Academic%20Calender.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.88	2019	09/09/2019	08/09/2024

6. Date of Establishment of IQAC **08/06/2018**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	NIL

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Discussion on Academic calendar.

Conducted workshop and took initiative for creation of online class platform.

Started online class from September 2020 via online mode.

Prepared guideline for online mode examination and verification of answer scripts.

Conducted Webinar in collaboration with various departments.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation for enrollment of students.	All students are enrolled for online class.
Integration of students in online package.	All students are integrated with online portal.
New design for internal assessment.	Internal assessment was made on the basis of assignments via online mode.
Opening of Certificate course.	Failed to initiate the process due to pandemic.
Conducting workshop for the digital awareness among the teachers.	Successfully implemented.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	12/05/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	SANKRAIL ANIL BISWAS SMRITI MAHAVIDYALAYA
• Name of the Head of the institution	Dr. Haripada Mahapatra
• Designation	Teacher-in-charge & Associate Professor of Sanskrit
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9732776825
• Mobile No:	7890021890
• Registered e-mail	sankrailabs45@gmail.com
• Alternate e-mail	sabsm.iqac@gmail.com
• Address	Vill & P.O- Kultikri, P.S- Sankrail, Jhargram
• City/Town	Kolkata
• State/UT	West Bengal
• Pin Code	721135
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Vidyasagar University

• Name of the IQAC Coordinator	Prasenjit Mukherjee				
• Phone No.	7890021890				
• Alternate phone No.	9477879101				
• Mobile	9732776825				
• IQAC e-mail address	sabsm.iqac@gmail.com				
• Alternate e-mail address	prasenjit.sabsm@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://sabsmkultikri.org/doc/AQAR_2019-20_SABSM.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://sabsmkultikri.org/doc/Academic%20Calendar.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.88	2019	09/09/2019	08/09/2024
6.Date of Establishment of IQAC			08/06/2018		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines	Yes				
• Upload latest notification of formation of IQAC	View File				
9.No. of IQAC meetings held during the year	2				
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional	Yes				

website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
Discussion on Academic calendar.	
Conducted workshop and took initiative for creation of online class platform.	
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Conducting workshop for the digital awareness among the teachers.	Successfully implemented.
13. Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body	12/05/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	17/12/2022
15.Multidisciplinary / interdisciplinary	
16.Academic bank of credits (ABC):	
17.Skill development:	
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
20.Distance education/online education:	

Extended Profile

1.Programme

1.1

50

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	No File Uploaded

2.Student2.1 **939**

Number of students during the year

File Description	Documents
Data Template	No File Uploaded

2.2 **540**Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	No File Uploaded

2.3 **175**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic3.1 **7+19**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 **11**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	50
File Description	Documents
Data Template	No File Uploaded
2.Student	
2.1 Number of students during the year	939
File Description	Documents
Data Template	No File Uploaded
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	540
File Description	Documents
Data Template	No File Uploaded
2.3 Number of outgoing/ final year students during the year	175
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	7+19
File Description	Documents
Data Template	No File Uploaded

3.2	11
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	24
Total number of Classrooms and Seminar halls	
4.2	1422968.77
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	24
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

With the wake of Covid19 pandemic, the institution remainclosedfrom the last week of March 2020. The institution maintained its responsibility of imparting education by asking the faculty members to coduct online classes andupload the course materials into the college website. Through which the studentscan select the subject as per their course. The study material are the same which was to be taught if there would have been real physical classes.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://sabsmkultikri.org/viewStudyMaterial.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The delivery of curriculum is always associated with evaluation and hence we also took into account of this special situation to use our college website. We uploaded the website & official whatsapp groups with question banks, which again were categorized according to the subject and topics. Any student can go through all of these questions and can ask their corresponding teachers, if they fail to understand in writing the answers.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://sabsmkultikri.org/viewStudyMaterial.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The integration with crosscutting issues was achieved by conducting the webinar and workshops through different cells like Women Welfare Cell, NSS etc. This may act as a helping tool to overcome the gloom in the pandemic time and develop good human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni **C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sabsmkultikri.org/report.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

295

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments regularly assess students by internal examinations and verbal communication with students to assess their learning progress. Teachers regularly meet with slow learners outside the classroom to discuss the topics with lucid languages to help them overcome their problems. Also, teachers take additional internal examinations to assess their progress. For advanced learners, teachers prescribe more reference books, online learning materials, etc. for gathering more knowledge about the subject.

File Description	Documents
Link for additional Information	http://sabsmkultikri.org/viewStudyMaterial.aspx
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
939	7+19

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has different cells and committees such as NSS, Carrier Counseling Cell. Students are benefited from the regular activities of these cells. Through which students can appear in different competitive examination. That enhance the participative learning and problem-solving capabilities of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has 4 smart classrooms with LCD projectors. Teachers regularly use these classrooms for both Power Point presentations and chalk and talk methods for efficient teaching-learning processes. Moreover, teachers prepared many computer-generated study materials which have been uploaded to the college website. Students can freely access those. In the time of covid-19 lockdown, students really got benefited from these study materials. Also, in the lockdown period, regular online classes, as well as internal assessments, have been arranged by the college. At the time of lockdown due to Covid-19 the college has created official YouTube channel that has many educational videos.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment was carried out as per the guidelines issued by the Vidyasagar University. Online questions were uploaded in the college websites and the students uploaded the answerscripts in pdf format. The scripts were then sent to the email address of the HOD, who again disbursed the scripts in online mode. The examiners after checking the scripts uploaded the marks at the University portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

If there occur any mistake in the marks upload of internal

examination, then the college applies for rectification and if the university permits then the marks related grievances are addressed accordingly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college provides a prospectus and notice in the beginning of the session. The courses and the corresponding electives are clearly stated in the prospectus and notice. The college website also updates itself from time to time if there is any rectification or modification in any part of the syllabus of any of the subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluated the outcome under the supervision of the Academic Subcommittee and Teacher-in-charge. This procedure further helps the institution to widen its horizon in terms of attaining its vision.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**159**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[http://sabsmkultikri.org/doc/Report%20of%20Feedback%20from%20Students%20of%20sabsm%20\(1\)%20\(3\).pdf](http://sabsmkultikri.org/doc/Report%20of%20Feedback%20from%20Students%20of%20sabsm%20(1)%20(3).pdf)

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****NIL**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sankrail Anil Biswas Smriti Mahavidyalaya organizes and participates in various extension activities with the dual objective of not only sensitizing students about various social issues, but also contribute to community. This year, inspite of the pandemic situation, our NSS units have contributed enormously to the community. Several activities like, tree plantation, campus cleaning in college and surrounding areas were done. The students also observed and actively participated in International Yoga Day. India being the birth place of Yoga, by participating, the students become global stakeholders in ensuring healthy body and mind. Students were also given training on self-defence. Students also participated on Red Ribbon and AIDS Awareness and also made a short film on Blood and Humanity to spread awareness on blood donation. All these activities connects students with the larger social issues and makes them socially responsible, sensitive, confident and contributes to their holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute is situated on the heart of jangal mahal with 24 well illuminated and well-ventilated classrooms, one central library with around 7000 books . The classrooms are spread over 2 building blocks. 25% of all the classrooms are having ICT facilities with internet connectivity (LAN/WiFi). In addition to the ICT- equipped classrooms, there are 4 ICT-equipped classrooms, where regularly different lectures are arranged. The students and staff members of the college can use internet facilities and other computer-aided activities with internet connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sankrail Anil Biswas Smriti Mahavidyalaya offer physical education as the general programme course . There is one teacher in Physical Education for the programme course and students with background of sports activities in District, State, National and International level are preferred for admission in Physical Education. Sankrail Anil Biswas Smriti Mahavidyalaya received awards and medals from the University and National level competitions in football and athletics. In the

year 2021, our students represent Vidyasagar University in Khelo India Competition and won the championship in football. Sankrail Anil Biswas Smriti Mahavidyalaya offers indoor games equipments like Carrom board for students in their common room with a space of 100sq ft. To support the cultural activities, College provides musical instruments, microphone etc. and all cultural programme are conducted by the Cultural Committee of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1422968.77

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library partially automated by using Integrated Library Management System (ILMS). To enhance the automation, the institution installed KOHA. But due to the sudden lockdown the process hampered. Presently we are again recovering the situation and the automation process going on.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

202145

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The Institution is having a well-set maintenance procedure for the IT and WiFi facilities. However, for the COVID 19 pandemic the college was closed throughout the 2020 - 21 Session except for a few urgent office works, hence there is nothing to keep records of maintenance. Throughout the session, all the faculty members have taken classes and conducted in online mode and worked from home. A few classes with a large number of students were also taken on this common platform. However, the website is having a dedicated examination portal which was used successfully during university examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

24

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute is situated on the heart of jangal mahal with 24 well illuminated and well-ventilated classrooms, one central library with around 7000 books . The classrooms are spread over

2 building blocks. 25% of all the classrooms are having ICT facilities with internet connectivity (LAN/WiFi). In addition to the ICT- equipped classrooms, there are 4 ICT-equipped classrooms, where regularly different lectures are arranged. The students and staff members of the college can use internet facilities and other computer-aided activities with internet connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

58

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The cultural committee of the college celebrated different program in online platform with the active engagement of the students in blended mode.

The NSS units hoisted the national flag on Independence Day 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association formed but not registered yet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Remaining faithful to the lofty ideals of Swami Vivekananda, the college firmly believes in his words: "Education is the manifestation of perfection already in man". Thus along with teaching and learning, the college gives priority to the cultivation of human qualities of the learners. Tamoso Ma Jyotirgamoyo (from darkness, lead us to light) is the guiding principle of our institution. This is the guiding force to us to cope with the changing patterns of the modern education system in a more efficient and effective manner. The college boasts of having a large number of committees and cells. These are created for the orientation of the students apart from routine education. This manifests to the overall development of its stakeholders in tune with the vision and mission of the college for the betterment of the society as a whole.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The year brought the students face-to-face to a totally new

digital world. Due to Covid-19 pandemic outbreak, the educational institution had to be closed. Although official work was not hampered but students were confined to their rooms. They got exposed to a newer concept of Online Classes. As the students could not be present in the Campus, so their involvement in various co-curricular and extracurricular activities got limited to only online participation. The NSS volunteers and others came forward to help the administration in Admission and Examination through online mode. The students extended their full support so that the online classes could be carried out very smoothly. Although Sports and other cultural programmes could not be conducted, but still the full support from the Students Council maintaining the Covid-19 protocol. Independence day and Republic Day was organized with few students to maintain the integrity of the event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Free platforms like google meet and zoom were utilized to take regular classes and the attendance were recorded. Separate links were created in the college website for resources, so that students, who do not have access to uninterrupted net can access through these links. A questionnaire for Students Satisfaction Survey was setup in google form to assess our performance in the pandemic period.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://sabsmkultikri.org/viewStudyMaterial.aspx
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the Sankrail Anil Biswas Smriti Mahavidyalaya reflects the democratic character and shared responsibilities with which governance takes place. While the overall supervision of administration and the regulation of finances of the college rest with the Governing Body, whose authority is vested in it by the statutes and ordinances of the Vidyasagar University the administration and execution of everyday functions lies in the charge of the Teacher-in-charge.

The Governing Body under the leadership of the President gives direction to the administration and decision-making, finances and regulation, purchases and development and quality assurance of the college. The Governing Body appoints the Bursar in its capacity upon recommendation by the Teacher-in-charge.

The Teacher-in-charge, as the chief administrator of the college, supervises and manages the overall functioning of the college. He is also the President of the Teachers' Council.

The Head of the Departments work in collaboration with the Teacher-in-charge and their respective departments in achieving the academic, financial and co-curricular requirements of the departments.

The Bursar manages the matters related to internal finances and financial audit of the college. The Bursar also ensures effective utilization of funds available for college purposes.

The IQAC of the college plays a key role in assessing and assuring quality in the teaching-learning process.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The permanent teacher of the institution are provided with a health scheme called swastho sathi. The non teaching members are also provided with a health scheme. The temporary members of non - teaching staff get an ex - gratia payment equal to their one month's pay. All the casual non - teaching staff of the college has been brought under Employees' Provident Fund (EPF).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sankrail Anil Biswas Smriti Mahavidyalaya is governed by UGC Career Advancement Scheme (CAS) guidelines and subsequent state government orders. Appraisal for teaching staff is based on the Performance Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking for promotion. The PBAS proforma details individual teacher's teaching-learning and evaluation related activities, research and academic contributions, administrative support and contribution in extra- and co-curricular activities as had been detailed in UGC-CAS guidelines and in State government orders.

The appraisal/selection committee as nominated by the affiliating university and the state government, scrutinizes the proforma based on the UGC-CAS guidelines and recommends the same for promotion. The IQAC of the college coordinates the process and sends the final papers to the state higher education department for approval.

The non-teaching staff of Sankrail Anil Biswas Smriti Mahavidyalaya serve as backbone of the college. This includes the administrative and accounts, the library and housekeeping staff members. The promotion or increment in the existing pay scale of non-teaching staff members is governed by the state government guidelines. The staff members also get their incremental benefits after successful completion of 10 years /20 years/ 30 years subject to the approval from the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Although Sankrail Anil Biswas Smriti Mahavidyalayahas completed financial audit on regular basis over the years but the financial audit for the session 2020-2021 is yet to complete due to pandemic. A government approved Chartered Accountant will conduct the audit in accordance with the standards accepted in India.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institutional strategies for mobilization and utilization of funds are decided by the apex policy making body called the Governing body. These strategies and policies are implemented by the Teacher-in-charge, who is also the secretary of the Governing Body and the Bursar, who is the financial officer of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of Sankrail Anil Biswas Smriti Mahavidyalaya is working on different quality based issues like formulation of prospectus and maintenance of academic activities as per the calendar. In the Covid -19 pandemic IQAC made lot of discussion with the authority regarding introduction of online platform to run classes via online mode. Initiatives were taken and finally the college implemented online mode classes for all honours course and programme course students.

For the introduction of classes institutional as well as departmental email ID was created and then all were linked with the College Website and finally teachers were able to take classes and found a great relief from students end.

IQAC arranged webinar in collaboration with various departments and try to create digital awareness.

Initiatives of IQAC was implemented in collaboration with exam cell in well planned and synchronized way in the field of online examination, collection and distribution of answer scripts among teachers and verification of answer scripts by the teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Remedial & Tutorial Class: To set a new benchmark in teaching learning and evaluation and teachers are taking additional classes in the name of remedial and tutorial classes mainly for the students known as slow learners as well as for the students who wants to know more beyond the syllabus. It is found to be very effective for all the students as the class is specifically designed to clear the doubts of the students.

Assignment based assessment: In the covid 19 pandemic it was very difficult to implement teaching methodologies for all the students. Due to the creation of new online platform it was possible to take classes but the technical issues like electricity, internet speed etc. and environmental problems cannot be ignored. After reviewing all the factors affecting in smooth conduct of online classes, IQAC decided to give emphasis on assignments as a method of internal assessment. The practice of preparation of answer for assignment based questions helped the students of our college in university examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality

D. Any 1 of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has provided separate common room for the upliftment of girls students. A Napkin vending Machine is also installed to take care of the convenience of the girl students coming from distant rural places for attending the college even during their menstrual periods. Quite a few number of toilets for lady teachers and students were made. Gender sensitization regularly happened through the Women Welfare Cell with different activities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-

D. Any 1 of the above

**based energy conservation Use of LED
bulbs/ power efficient equipment**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management System: Approximately 15 waste bins for biodegradable and non-biodegradable solid wastes are placed in different regions inside the college campus to collect solid waste materials daily. Two cemented tanks are created by the College Authority for processing of organic waste products mainly produced by the dead leaves and trunks of the plants. These organic wastes are used to produce bio-fertilizers, which are in turn used by the college administration for the maintenance of the gardens. This helps to reduce the soil pollution and increase soil fertility. The use of plastic carry bags is prohibited within the college campus. An incinerator has also been set up in the back yard of the canteen area to ensure that paper and other flammable waste products can be burnt down with minimum smoke.

Liquid Waste Management System: There are septic tanks in the college campus for the collection of liquid wastes. These tanks are periodically cleared. There is no such liquid waste recycling system inside the campus.

E-waste management: Very small amount of E-waste is generated by the college and it is stored separately and the college is initiating steps to communicate with authorized e-waste recycler as per the Government of India norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Organized virtual webinar in different issues such as gender equality, communal harmony in important observation days like Independence day, Republic day, International Womens Day etc. Moreover various outreach programmes done under the aegis of the college NSS units teaches values of social justice among our young students. Social justice is an important aspect of education for peace as students learn to be concerned citizens striving for equality and social justice, caring for the poor and under privileged and nurturing a tolerant and non violent social order within the local communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Department of Education organize extesion lecture on 28/06/2021 highlighting the issues of human values and the resource person was Dr. Samirranjan Adhikari, Department of Education, Sidho-Kanho-Birsha University, Purulia, West Bengal through the lecture awareness regarding the constitutional obligations such as values, rights, duties and responsibilities of citizens has been created.

A mentoring session for students, parents and teachers for coping emotionally with Covid 19 done by the NSS units.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

By encouraging students to celebrate and organize national and international commemoration events and festivals, Sankrail Anil Biswas Smriti Mahavidyalaya ensures that students develop comprehension of the purpose, origin and significance of these commemorations. In this process, students conduct an inquiry into the origin and significance of a celebration or festival and learn to express their knowledge and information through various creative platforms.

Annually, the main national and international events commemorated in Sankrail Anil Biswas Smriti Mahavidyalaya are listed below, however, in the Academic Session 2020-2021, a vast majority of the celebrations and commemorations observed through online mode.

12th January: National Youth Day

26th January: Republic Day

16th February: Saraswati Puja

8th March: International Women's Day

9th May: Rabindra Jayanti

5th June: Environment Day

15th August: Independence Day

5th September: Teachers Day

2nd October: Gandhi Jayanti

1st December: World AidsDay

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institution has a huge campus and the area is surrounded by lot of trees and natural growths. The institution aims to establish a nature park within the campus. It is aiming to start a nursery with a separate section for colourful flowers. It will have a separate section for medicinal plants and natural plants with medicinal and utility values. The institution has collaborated with the private nursery body for maintenance and plantation and preservation of the flowers and plants. "One student one plant" such motto has been promoted by incorporating our students within the system and giving the responsibility of each plant to each student so that they can understand their human and social responsibility towards nature.

The institution in spite of all its drawbacks is attempting to increase its facilitation towards students by making the entire system of administration and academia upgraded with the latest technical methods and implementing the ICT methods which shall benefit the functioning of students as well as the teacher and office staffs. The institution has also has started using CCTV for better surveillance and security. The institution has an informative website where all important notices are displayed
Evidence of success: The online admission has made the admission procedure fair and hassles free The students are showing progress and interest and are coming up with their own innovative ideas due to their introduction to smart classes.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This institution possesses a geographic location at the heart of jangal mahal, which makes it a distinct destination for the meritorious ruralstudents residing nearby.

Moreover, recently we had introducedadd-oncourses in couple of subjectsto attract betterstudents.

Education through online system in the Pandemic era is carried out in practible way as far as possible. This fact is supported the data of students satisfaction survey.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

With the wake of Covid19 pandemic, the institution remainclosed from the last week of March 2020. The institution maintained its responsibility of imparting education by asking the faculty members to conduct online classes and upload the course materials into the college website. Through which the students can select the subject as per their course. The study material are the same which was to be taught if there would have been real physical classes.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	http://sabsmkultikri.org/viewStudyMaterial.aspx

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The delivery of curriculum is always associated with evaluation and hence we also took into account of this special situation to use our college website. We uploaded the website & official whatsapp groups with question banks, which again were categorized according to the subject and topics. Any student can go through all of these questions and can ask their corresponding teachers, if they fail to understand in writing the answers.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://sabsmkultikri.org/viewStudyMaterial.aspx

1.1.3 - Teachers of the Institution

B. Any 3 of the above

participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The integration with crosscutting issues was achieved by conducting the webinar and workshops through different cells like Women Welfare Cell, NSS etc.This may act as a helping tool to overcome the gloom in the pandemic time and develop good human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://sabsmkultikri.org/report.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

286

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

295

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The departments regularly assess students by internal examinations and verbal communication with students to assess their learning progress. Teachers regularly meet with slow learners outside the classroom to discuss the topics with lucid languages to help them overcome their problems. Also, teachers take additional internal examinations to assess their progress. For advanced learners, teachers prescribe more reference books, online learning materials, etc. for gathering more knowledge about the subject.

File Description	Documents
Link for additional Information	http://sabsmkultikri.org/viewStudyMaterial.aspx
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
939	7+19

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has different cells and committees such as NSS,

Carrier Counseling Cell. Students are benefited from the regular activities of these cells. Through which students can appear in different competitive examination. That enhance the participative learning and problem-solving capabilities of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has 4 smart classrooms with LCD projectors. Teachers regularly use these classrooms for both Power Point presentations and chalk and talk methods for efficient teaching-learning processes. Moreover, teachers prepared many computer-generated study materials which have been uploaded to the college website. Students can freely access those. In the time of covid-19 lockdown, students really got benefited from these study materials. Also, in the lockdown period, regular online classes, as well as internal assessments, have been arranged by the college. At the time of lockdown due to Covid-19 the college has created official YouTube channel that has many educational videos.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

7

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

30

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The mechanism of internal assessment was carried out as per the guidelines issued by the Vidyasagar University. Online questions were uploaded in the college websites and the students uploaded the answerscripts in pdf format. The scripts were then sent to the email address of the HOD, who again disbursed the scripts in online mode. The examiners after checking the scripts uploaded the marks at the University portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

If there occur any mistake in the marks upload of internal examination, then the college applies for rectification and if the university permits then the marks related grievances are addressed accordingly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The college provides a prospectus and notice in the beginning of the session. The courses and the corresponding electives are clearly stated in the prospectus and notice. The college website also updates itself from time to time if there is any rectification or modification in any part of the syllabus of any of the subjects.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluated the outcome under the supervision of the Academic Subcommittee and Teacher-in-charge. This procedure further helps the institution to widen its horizon in terms of attaining its vision.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

159

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[http://sabsmkultikri.org/doc/Report%20of%20Feedback%20from%20Students%20of%20sabsm%20\(1\)%20\(3\).pdf](http://sabsmkultikri.org/doc/Report%20of%20Feedback%20from%20Students%20of%20sabsm%20(1)%20(3).pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
0	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
1	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sankrail Anil Biswas Smriti Mahavidyalaya organizes and participates in various extension activities with the dual objective of not only sensitizing students about various social issues, but also contribute to community. This year, inspite of the pandemic situation, our NSS units have contributed enormously to the community. Several activities like, tree plantation, campus cleaning in college and surrounding areas were done. The students also observed and actively participated in International Yoga Day. India being the birth place of Yoga, by participating, the students become global stakeholders in ensuring healthy body and mind. Students were also given training on self-defence. Students also participated on Red Ribbon and AIDS Awareness and also made a short film on Blood and Humanity to spread awareness on blood donation. All these activities connects students with the larger social issues and makes them socially responsible, sensitive, confident and contributes to their holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

100

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The institute is situated on the heart of jangal mahal with 24 well illuminated and well-ventilated classrooms, one central library with around 7000 books . The classrooms are spread over 2 building blocks. 25% of all the classrooms are having ICT facilities with internet connectivity (LAN/WiFi). In addition to the ICT- equipped classrooms, there are 4 ICT- equipped classrooms, where regularly different lectures are arranged. The students and staff members of the college can use internet facilities and other computer-aided activities with internet connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sankrail Anil Biswas Smriti Mahavidyalaya offer physical education as the general programme course . There is one teacher in Physical Education for the programme course and students with background of sports activities in District, State, National and International level are preferred for admission in Physical Education. Sankrail Anil Biswas Smriti Mahavidyalaya received awards and medals from the University and National level competitions in football and athletics. In the year 2021, our students represent Vidyasagar University in Khelo India Competition and won the championship in football. Sankrail Anil Biswas Smriti Mahavidyalaya offers indoor games equipments like Carrom board for students in their common room with a space of 100sq ft. To support the cultural activities, College provides musical instruments, microphone etc. and all cultural programme are conducted by the Cultural Committee of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1422968.77

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library partially automated by using Integrated Library Management System (ILMS). To enhance the automation, the institution installed KOHA. But due to the sudden lockdown the process hampered. Presently we are again recovering the situation and the automation process going on.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

202145

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

15

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution is having a well-set maintenance procedure for the IT and WiFi facilities. However, for the COVID 19 pandemic the college was closed throughout the 2020 - 21 Session except for a few urgent office works, hence there is nothing to keep records of maintenance. Throughout the session, all the faculty members have taken classes and conducted in online mode and worked from home. A few classes with a large number of students were also taken on this common platform. However, the website is having a dedicated examination portal which was used successfully during university examinations.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

24

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute is situated on the heart of jangal mahal with 24 well illuminated and well-ventilated classrooms, one central library with around 7000 books. The classrooms are spread over 2 building blocks. 25% of all the classrooms are having ICT facilities with internet connectivity (LAN/WiFi). In addition to the ICT-equipped classrooms, there are 4 ICT-equipped classrooms, where regularly different lectures are arranged. The students and staff members of the college can use internet facilities and other computer-aided activities with internet connectivity.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

58

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The cultural committee of the college celebrated different program in online platform with the active engagement of the students in blended mode.

The NSS units hoisted the national flag on Independence Day 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association formed but not registered yet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Remaining faithful to the lofty ideals of Swami Vivekananda, the college firmly believes in his words: "Education is the manifestation of perfection already in man". Thus along with teaching and learning, the college gives priority to the cultivation of human qualities of the learners. Tamoso Ma Jyotirgamoyo (from darkness, lead us to light) is the guiding principle of our institution. This is the guiding force to us to cope with the changing patterns of the modern education system in a more efficient and effective manner. The college boasts of having a large number of committees and cells. These are created for the orientation of the students apart from routine education. This manifests to the overall development of its stakeholders in tune with the vision and mission of the college for the betterment of the society as a whole.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The year brought the students face-to-face to a totally new

digital world. Due to Covid-19 pandemic outbreak, the educational institution had to be closed. Although official work was not hampered but students were confined to their rooms. They got exposed to a newer concept of Online Classes. As the students could not be present in the Campus, so their involvement in various co-curricular and extracurricular activities got limited to only online participation. The NSS volunteers and others came forward to help the administration in Admission and Examination through online mode. The students extended their full support so that the online classes could be carried out very smoothly. Although Sports and other cultural programmes could not be conducted, but still the full support from the Students Council maintaining the Covid-19 protocol. Independence day and Republic Day was organized with few students to maintain the integrity of the event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Free platforms like google meet and zoom were utilized to take regular classes and the attendance were recorded. Separate links were created in the college website for resources, so that students, who do not have access to uninterrupted net can access through these links. A questionnaire for Students Satisfaction Survey was setup in google form to assess our performance in the pandemic period.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://sabsmkultikri.org/viewStudyMaterial.aspx
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The structure of the Sankrail Anil Biswas Smriti Mahavidyalaya reflects the democratic character and shared responsibilities with which governance takes place. While the overall supervision of administration and the regulation of finances of the college rest with the Governing Body, whose authority is vested in it by the statutes and ordinances of the Vidyasagar University the administration and execution of everyday functions lies in the charge of the Teacher-in-charge.

The Governing Body under the leadership of the President gives direction to the administration and decision-making, finances and regulation, purchases and development and quality assurance of the college. The Governing Body appoints the Bursar in its capacity upon recommendation by the Teacher-in-charge.

The Teacher-in-charge, as the chief administrator of the college, supervises and manages the overall functioning of the college. He is also the President of the Teachers' Council.

The Head of the Departments work in collaboration with the Teacher-in-charge and their respective departments in achieving the academic, financial and co-curricular requirements of the departments.

The Bursar manages the matters related to internal finances and financial audit of the college. The Bursar also ensures effective utilization of funds available for college purposes.

The IQAC of the college plays a key role in assessing and assuring quality in the teaching- learning process.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The permanent teacher of the institution are provided with a health scheme called swastho sathi. The non teaching members are also provided with a health scheme. The temporary members of non - teaching staff get an ex - gratia payment equal to their one month's pay. All the casual non - teaching staff of the college has been brought under Employees' Provident Fund (EPF).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sankrail Anil Biswas Smriti Mahavidyalaya is governed by UGC Career Advancement Scheme (CAS) guidelines and subsequent state government orders. Appraisal for teaching staff is

based on the Performance Based Appraisal Scheme (PBAS) proforma submitted by faculty seeking for promotion. The PBAS proforma details individual teacher's teaching-learning and evaluation related activities, research and academic contributions, administrative support and contribution in extra- and co-curricular activities as had been detailed in UGC-CAS guidelines and in State government orders.

The appraisal/selection committee as nominated by the affiliating university and the state government, scrutinizes the proforma based on the UGC-CAS guidelines and recommends the same for promotion. The IQAC of the college coordinates the process and sends the final papers to the state higher education department for approval.

The non-teaching staff of Sankrail Anil Biswas Smriti Mahavidyalaya serve as backbone of the college. This includes the administrative and accounts, the library and housekeeping staff members. The promotion or increment in the existing pay scale of non-teaching staff members is governed by the state government guidelines. The staff members also get their incremental benefits after successful completion of 10 years /20 years/ 30 years subject to the approval from the state government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Although Sankrail Anil Biswas Smriti Mahavidyalaya has completed financial audit on regular basis over the years but the financial audit for the session 2020-2021 is yet to complete due to pandemic. A government approved Chartered Accountant will conduct the audit in accordance with the standards accepted in India.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institutional strategies for mobilization and utilization of funds are decided by the apex policy making body called the Governing body. These strategies and policies are implemented by the Teacher-in-charge, who is also the secretary of the Governing Body and the Bursar, who is the financial officer of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for

institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell of Sankrail Anil Biswas Smriti Mahavidyalayais working on different quality based issues like formulation of prospectus and maintenance of academic activities as per the calendar. In the Covid -19 pandemic IQAC made lot of discussion with the authority regarding introduction of online platform to run classes via online mode. Initiatives were taken and finally the college implemented online mode classes for all honours course and programme course students.

For the introduction of classes institutional as well as departmental email ID was created and then all were linked with the College Website and finally teachers were able to take classes and found a great relief from students end.

IQAC arranged webinar in collaboration with various departments and try to create digital awareness.

Initiatives of IQAC was implemented in collaboration with exam cell in well planned and synchronized way in the field of online examination, collection and distribution of answer scripts among teachers and verification of answer scripts by the teachers.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Remedial & Tutorial Class: To set a new benchmark in teaching learning and evaluation and teachers are taking additional classes in the name of remedial and tutorial classes mainly for the students known as slow learners as well as for the students who wants to know more beyond the syllabus. It is found to be very effective for all the students as the class is specifically designed to clear the doubts of the students.

Assignment based assessment: In the covid 19 pandemic it was very difficult to implement teaching methodologies for all

the students. Due to the creation of new online platform it was possible to take classes but the technical issues like electricity, internet speed etc. and environmental problems cannot be ignored. After reviewing all the factors affecting in smooth conduct of online classes, IQAC decided to give emphasis on assignments as a method of internal assessment. The practice of preparation of answer for assignment based questions helped the students of our college in university examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has provided separate common room for the upliftment of girls students. A Napkin vending Machine is also installed to take care of the convenience of the girl students coming from distant rural places for attending the college even during their menstrual periods. Quite a few number of toilets for lady teachers and students were made. Gender sensitization regularly happened through the Women Welfare Cell with different activities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management System: Approximately 15 waste bins for biodegradable and non-biodegradable solid wastes are placed in different regions inside the college campus to collect solid waste materials daily. Two cemented tanks are created by

the College Authority for processing of organic waste products mainly produced by the dead leaves and trunks of the plants. These organic wastes are used to produce bio-fertilizers, which are in turn used by the college administration for the maintenance of the gardens. This helps to reduce the soil pollution and increase soil fertility. The use of plastic carry bags is prohibited within the college campus. An incinerator has also been set up in the back yard of the canteen area to ensure that paper and other flammable waste products can be burnt down with minimum smoke.

Liquid Waste Management System: There are septic tanks in the college campus for the collection of liquid wastes. These tanks are periodically cleared . There is no such liquid waste recycling system inside the campus.

E-waste management: Very small amount of E-waste is generated by the college and it is stored separately and the college is initiating steps to communicate with authorized e-waste recycler as per the Government of India norms.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly	B. Any 3 of the above

washrooms Signage including tactile path, lights, display boards and signposts
Assistive technology and facilities for persons with disabilities (Divyangjan)
accessible website, screen-reading software, mechanized equipment 5.
Provision for enquiry and information :
Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Organized virtual webinar in different issues such as gender equality, communal harmony in important observation days like Independence day, Republic day, International Womens Day etc. Moreover various outreach programmes done under the aegis of the college NSS units teaches values of social justice among our young students. Social justice is an important aspect of education for peace as students learn to be concerned citizens striving for equality and social justice, caring for the poor and under privileged and nurturing a tolerant and non violent social order within the local communities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Department of Education organize extesion lectureon28/06/2021 highlighting the issues of human valuesand the resource person wasDr.Samirranjan Adhikari, Department of Education, Sidho-Kanho-Birsha University, Purulia, West Bengal through the lectureawareness regarding the constitutional obligations such as values, rights, duties and responsibilities of citizens has been created.

A mentoring session for students, parents and teachers for coping emotionally with Covid 19 done by the NSS units.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

By encouraging students to celebrate and organize national and international commemoration events and festivals, Sankrail Anil Biswas Smriti Mahavidyalaya ensures that students develop comprehension of the purpose, origin and significance of these commemorations. In this process, students conduct an inquiry into the origin and significance of a celebration or festival and learn to express their knowledge and information through various creative platforms.

Annually, the main national and international events commemorated in Sankrail Anil Biswas Smriti Mahavidyalaya are listed below, however, in the Academic Session 2020-2021, a vast majority of the celebrations and commemorations observed through online mode.

12th January: National Youth Day

26th January: Republic Day

16th February: Saraswati Puja

8th March: International Women's Day

9th May: Rabindra Jayanti

5th June: Environment Day

15th August: Independence Day

5th September: Teachers Day

2nd October: Gandhi Jayanti

1st December: World AidsDay

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institution has a huge campus and the area is surrounded by lot of trees and natural growths. The institution aims to establish a nature park within the campus. It is aiming to start a nursery with a separate section for colourful flowers. It will have a separate section for medicinal plants and natural plants with medicinal and utility values. The institution has collaborated with the private nursery body for maintenance and plantation and preservation of the flowers and plants. "One student one plant" such motto has been promoted by incorporating our students within the system and giving the responsibility of each plant to each student so that they can understand their human and social responsibility towards nature.

The institution in spite of all its drawbacks is attempting to increase its facilitation towards students by making the entire system of administration and academia upgraded with the latest technical methods and implementing the ICT methods which shall benefit the functioning of students as well as the teacher and office staffs. The institution has also started using CCTV for better surveillance and security. The institution has an informative website where all important notices are displayed Evidence of success: The online admission has made the admission procedure fair and hassles free The students are showing progress and interest and are

coming up with their own innovative ideas due to their introduction to smart classes.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This institution possesses a geographic location at the heart of jangal mahal, which makes it a distinct destination for the meritorious rural students residing nearby.

Moreover, recently we had introduced add-on courses in couple of subjects to attract better students.

Education through online system in the Pandemic era is carried out in practicable way as far as possible. This fact is supported the data of students satisfaction survey.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To approach the NSOU for the introduction of PG course in the distance mode.
- Extension of college infrastructure building subjected to the receipt of remaining Govt. fund.
- To increase the Students' / staff amenities (College canteen).
- Proposal for initiating six new add-on courses.
- MOU with other institution.
- Complete digitization of the library.
- 10% more energy conservation by installing LED lights.

- Setting up one conference/seminar room.
- Installation of solar panels.
- Installation of rain water harvesting tanks.
- Organising National and International level seminars.
- Workshops for teaching and non-teaching staff.
- Upgradation of ICT and Wi-Fi facilities.
- Soft skill development programmes.